



Dear Concessionaire:

If you make retail sales at the 2017 Crossroads Art and Craft Fair, you must collect and remit Illinois Sales Tax on those sales. Sales made before, during, and after the event are subject to this tax, which is figured at **8.75%** of your total sales.

The reporting document and payments will be collected by mail. The Illinois Department of Revenue will contact each vendor during the event and provide each concessionaire with the reporting document and applicable envelope to report the sales tax to the Department. The reporting document can also be obtained at: www.carbondaleeclipse.com

It is imperative that the document and corresponding sales be reported and paid by August 31, 2017 as directed. Failure to report the 2017 Crossroads Art and Craft Fair sales as directed will jeopardize your participation in future Illinois events.

Thank you for your compliance and enjoy the Eclipse!

Sincerely,

Ashlee Dunn
Field Compliance Division
2309 West Main Street
Marion, IL 62959
618-993-7661
ashlee.dunn@illinois.gov

Special Event Tax Collection Report and Payment Coupon

Form IDOR-6-SETR (R-03/16)



Read this first

Exhibitors: All exhibitors making sales in Illinois are required to report and pay all tax due based on their total receipts within ten (10) days of the close of the exhibit. The current tax rate for the location of the special event is printed on the coupon to assist you in calculating your tax due. If you have questions, call us at (847)294-4475 .

Event coordinators: Please distribute this form to each exhibitor making sales at your special event.

Special Event Information

CROSSROADS ART AND CRAFT FAIR - CARBONDALE

Start Date: August 20, 2017

1415 ARENA DR CARBONDALE IL
62901-4330

End Date: August 21, 2017

03900045

01311-68704

The current tax rate for this event is 8.75%.

Please complete the following coupon and send it with your payment to:

COLLECTION SUPPORT
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19035
SPRINGFIELD IL 62794-9035

Make your payment payable to the Illinois Department of Revenue.



Illinois Department of Revenue Special Event Tax Payment Coupon

Form IDOR-6-SETR (R-03/16)

(133)

Mail completed form to:
COLLECTION SUPPORT
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19035
SPRINGFIELD IL 62794-9035

03900045

CROSSROADS ART AND CRAFT FAIR - CARBONDALE

01311-68704

August 20, 2017 - August 21, 2017

Step 1: Identify yourself

Business name: _____ Telephone no. (____) _____ - _____
Name: _____ Social Security no. _____ - _____ - _____
Address: _____ FEIN: _____ - _____ - _____
<Other no.> _____
Email address: _____

Step 2: Figure your tax due

Sales Related Taxes \$ _____ X $\frac{0.0875}{\text{Current Tax Rate for this Location}}$ = \$ _____
Total receipts Amount tax due

005 005 000131168704 730 083117 4 00000000000000